

KENT COMMUNITY SAFETY PARTNERSHIP

Tea/Coffee will be available 15 minutes before the meeting.

(During these items the meeting is likely to be open to the public)

C5 Kent Fire and Rescue Service Update on Community Safety (Pages 45 - 48)

D. Matters for Information

D1 Date of next meeting

The next meeting of the Kent Community Safety Partnership will be held on 10 October 2018, 10am, Darent Room, Sessions House, Maidstone.

E. RESTRICTED ITEM(S)

Meeting not open to the press and public and reports not for publication

E1 Prevent Duty Delivery Board

E2 Domestic Homicide Reviews (DHRs) Update

E3 Kent and Medway Risk Threats and Vulnerabilities Update

E4 Future format of KCSP meetings

Tuesday, 10 July 2018

KENT COUNTY COUNCIL

KENT COMMUNITY SAFETY PARTNERSHIP

NOTES of a meeting of the Kent Community Safety Partnership held in the Medway Room - Sessions House on Wednesday, 21 March 2018.

PRESENT: Mr P M Hill, OBE (Chairman), Mr Rivers (Vice-Chairman), Ms M Anthony, Mr A Bidmead, Ms L Bowles (Substitute for Dr P Ramewal), Ms S Brinson, T/Supt T Cook, Ms D Exall, Mr A Harper, Ms C Jones (Substitute for Ms C Allen), Cllr J Knight, Ms J Leney, Ms T Martin, Mr M Overbeke, Mr S Peerbux, Mr I Thomson and Mr N Wilkinson

ALSO PRESENT: Mr T Read and Ms L Fisher

IN ATTENDANCE: Mrs A Taylor (Scrutiny Research Officer)

UNRESTRICTED ITEMS

172. Notes of meeting held on 11 October 2017

(Item A3)

- (1) Mr Peerbux updated the Partnership on the action from the last meeting for a task and finish group to be set up regarding homelessness. Jess Mookherjee had advised that this was in progress, an initial scoping exercise had taken place and the next stage was to liaise with Mel Anthony to ensure there would be no duplication.

RESOLVED that, subject to the correction of Mr Thomson's name in minute 163, the notes of the meeting held on 11 October 2017 were a correct record and that they be signed by the Chairman.

173. Kent Community Safety Agreement Review

(Item B1)

- (1) Mr Peerbux explained that the Kent Community Safety Agreement was a key statutory document which brought together shared priorities into one overarching strategic document. This document gave due regard to the Police and Crime Commissioner's Plan.
- (2) Ms Brinson explained that this has moved from a 3 year plan to a rolling plan with specific chapters updated annually to be more efficient. The annual refresh looks at district/borough priorities following their strategic assessment process, horizon scanning, emerging issues, new legislation as well as other partnership plans such as the Police and Crime Plan. Ms Brinson highlighted that the majority of priorities were the same as last year. The proposal was to keep Road Safety as a priority as this was a county issue and add Preventing Extremism and Hate along with a new cross cutting theme of Mental Health and Wellbeing which had previously been included in the Safeguarding priority.

- (3) Ms Brinson advised that the associated action plan is being updated to reflect the changes in the CSA and this will now include Nick Wilkinson as lead for the new priority of Preventing Extremism and Hate.
- (4) Mr Harper confirmed that the document aligned with the Commissioner's Plan and he thanked the team for their work on the Agreement.
- (5) Members concurred that it was right that Road Safety should be included, as this continued to be one of the top priorities of Kent residents.
- (6) The Chairman thanked the Kent Community Safety Team for their hard work on the Agreement.

RESOLVED that the Kent Community Safety Partnership:

- agree the priorities and cross-cutting themes within the draft refresh of the Community Safety Agreement;
- note the key achievements for 2017/18.

174. KCSP Working Group update

(Item B2)

- (1) Mr Thomson set out the highlights of the update report. The Kent Community Safety Partnership (KCSP) had delivered an annual Community Safety Conference last November with a theme of 'Protecting Vulnerable People from Organised Crime'. This had been well attended and the feedback from the surveys and discussions on the day had been collated into a report with outlines 5 themes that have been incorporated into an action plan. Feedback on this would be provided at a future meeting.
- (2) The KCSP had helped to fund six projects in 2017/18 as a result of the Kent Police and Crime Commissioner's CSP Crime Reduction Grant. These projects were set out within the report.
- (3) Paragraph 4 of the report set out changes made to the funding criteria for the CSP Crime Reduction Grant. These changes had been introduced to add transparency and to ensure money was being invested appropriately and to avoid duplication of funding. Mr Thomson explained that for 2018/19 the plan was to allocate 2/3 of the grant to particular projects and hold 1/3 of the grant to fund projects throughout the year. There was a reassurance from Mr Harper that these changes were not meant to be arduous or difficult and he would be happy to discuss any issues arising with the relevant team.
- (4) Mr Thomson explained that members of the Kent Community Safety Team (KCST) had delivered a Community Safety Information Session in early January and produced the latest edition of the Kent Community Safety Newsletter. Partners were encouraged to contact: communitysafetyunit@kent.gov.uk with any suggested topics or feedback for both the newsletter and future information sessions.
- (5) The KCST had also delivered Domestic Homicide Review Lessons Learnt seminars which were well attended and received excellent feedback and further details will be provided in the DHR Update paper.

(6) The Chairman thanked the team, especially Ms Brinson, for their hard work.

RESOLVED that the KCSP note the progress and action undertaken by the Working Group.

175. Domestic Abuse Updates (Verbal)

(Item B3)

- (1) Mr Peerbox outlined the new governance arrangements for the reformed 'Domestic Abuse and Sexual Violence Executive Group' who will be developing the new Domestic Abuse Strategy and a full update will be provided at a future meeting.
- (2) Mrs Antony gave partnership members a presentation on 'Integrated Domestic Abuse Service for Kent – Commissioning Update'.
- (3) KCC had been successful in receiving Violence against Women and Girls Funding from the Home Office over three years to pilot hospital based Independent Domestic Violence Advisors (IDVAs).
- (4) Mrs Anthony highlighted some challenges/opportunities in the near future including GDPR, changes to the DA bill following the Queens Speech, the government are undertaking a national review of women's refuges.
- (5) In response to a question about whether there was any stress in the system Mrs Anthony explained that whilst there has been a reduction in high risk cases, there are more medium risks. The courts have received additional training and there had been some changing arrangements regarding One Stop Shops.
- (6) Mr Rivers asked about male refuges for domestic abuse. Mrs Anthony explained that work had been done with male domestic abuse charities and it was clear that refuges were not what men are after. They did want safe accommodation but this was not necessarily in the form of a refuge. This had led providers to seek other accommodation outside the traditional refuge. Work was ongoing and the next iteration of contracting would need to include how men were reached appropriately to understand what is required.
- (7) In response to a question about financial resources and whether they were sufficient Mrs Anthony explained that there was likely to be increasing demand however currently there was sufficient resource and the providers and contracts allowed for flexibility.
- (8) Mr Harper referred to the hospital based Independent Domestic Violence Advisors (IDVA). These had been hugely successful in London where victims who had never reported abuse were often identified and through IDVA triaging serious injuries were often identified.
- (9) It was requested that an update on the Integrated Domestic Abuse Services be brought to a future meeting of the Partnership, this should also include an update on facilities for men in a years time.

RESOLVED that the verbal update be noted.

176. Kent and Medway Road Casualty Reduction Partnership
(Item B4)

- (1) Mr Read explained that across Kent and Medway in 2017, 900 people suffered life-ending or life-changing events on roads. Kent County Council had a Statutory Duty under the Road Traffic Act 1998 for 'road safety'.
- (2) Mr Read set out some highlights from the report, it was vital to ensure consistency of message from all partners and although there were synergies between the Kent and Medway Road Casualty Reduction Partnership (KMCRP) and KCSP the current view was that the complex agenda meant that both groups should continue to work together but in their separate forms.
- (3) Mr Read explained that there was a tendency for roads to be blamed for road accidents however human behaviour was the biggest factor and the key was to develop individual techniques to target behaviour. Around the world some countries had 'de-risked' the environment around roads but this required adequate space to do so. Resources had to be targeted at those places where there had been deaths or serious injuries. Mr Read briefly updated Members on the progress of 'smart motorways', changes would be seen in the future on roads such as the M20 and M2. Concerns were raised about the idea of smart motorways transmitting information via mobile phones and the mixed messages of the uses of mobile phones when driving.
- (4) Mr Harper explained that the issue on which the OPCC received the most communications was road safety. The Commissioner had made a good investment into roads policing and road safety. There was an appetite from the public to inform the police with dashcam footage and there were discussions around how this information should be stored and the cost of viewing it. Nationally investment was being made into a Digital Asset Management system through which media could be utilised by the Police. Through this it was envisaged that the public would become a fundamental part of road safety.
- (5) The partnership discussed the role of Speedwatch, it was considered that this did have an impact but it was only for the duration of the exercise. There was also a discussion about how to motivate volunteers who were immensely valuable to villages and towns. Members of the Partnership would feedback to their communities that the presence of speed watch volunteers saved lives and their actions were hugely worthwhile and appreciated.
- (6) There was a discussion around where Speedwatch equipment can be obtained and that the police could provide a PCSO to assist.
- (7) Kent had seen a spike in fatalities in 2017 but this could be explained by some awful multiple fatalities. Traffic density in Kent was also very large.

RESOLVED that the Partnership thank Mr Read for attending the meeting and note:

- the purpose and structure of KMRCRP
- that the KMRCRP maintain and strengthen its relationship and links with the KCSP

- that there are benefits in local CSP support for KMRCRP messages
- that consistent messages are important to support community safety

177. Mental Health and Policing Oversight Board Update (Verbal)

(Item B5)

- (1) The Commissioner's Chief of Staff, Mr Harper explained that since the last meeting a third mental health and oversight board had been held with senior colleagues from the mental health trust and SECamb. The Board was trying to reduce the demand on all partners. Frequent callers to the emergency services were also very likely to be calling local councils.
- (2) Nationally there was a huge challenge around the demand of individuals with mental health problems. Over 1/3 of all policing was linked to someone with mental health problems. Mr Harper updated the partnership on a recent operation which identified 17 prolific individuals who accounted for 1000s of calls to all services. With the help of the community mental health team the individuals would be targeted and provided with diversionary support. Mr Harper would report back on this operation.
- (3) The Commissioner was leading on mental health on behalf of all PCCs nationally and was on the board of a national review into the Mental Health Act. This review was due to report in April and it was hoped that there would be some significant changes to the Act.
- (4) There was a discussion around the involvement of safeguarding officers on the Mental Health and Oversight Board but Mr Harper advised that most agencies would refer to their safeguarding policy and refer to the mental health crisis team where necessary.
- (5) Mr Harper stressed that there is a need to educate partners to refer straight to Mental Health Crisis Team rather than the police.

RESOLVED that the KCSP thank Mr Harper for his interesting and useful update and request a report back at a future meeting.

178. Kent Community Safety Team Update (Verbal)

(Item B6)

- (1) Mr Peerbux explained that the Kent Community Safety Team (KCST) had been co-located in Maidstone Fire Station for two years now. The team consisted of KCC Community Safety staff, Kent Police staff and KFRS staff and was vital in progressing the actions within the CSA Action Plan and supporting the work of the KCSP which had delivered conferences, seminars, workshops around online safety and training through police colleagues. There was an aim to develop a consistent approach across the county.
- (2) A recent audit of the KCST and the Partnership had been positive and had been given a rated as having very good prospects for the future on the basis of the management plan being implemented. A further update would be provided at an appropriate time.

- (3) In response to a question Mr Peerbux explained that in the future, the aim was to have the capability for the KCST to host multi-agency teams coming together to focus on cross county issues identified in the CSA.
- (4) The Chairman commented on the positive progress of the KCST which was a good delivery arm for the partnership. There were ambitions to include more partners as and when required. The Ambulance Service was raised regularly as a partner to include but due to the area covered by SECamb this was more difficult.

RESOLVED that Members note the verbal update.

179. Kent and Medway Gangs Strategy (to follow)

(Item B7)

- (1) Ms Fisher introduced this report and explained that it had been recognised that there was a need for a countywide Gangs Strategy to provide a strategic focus and drive to address gangs collectively, through an agreed set of objectives, outcomes and measures. The Strategy was based on the 4 Ps: Prepare, Prevent, Protect and Pursue.
- (2) The strategy committed to tackling gangs operating across Kent and Medway and to support those affected by gangs and gang related crime. It was a strategy aimed at both children and adults recognising that the most common age for gang involvement was 15-25 years. The aim was to look at ways to work together to prevent young people and adults becoming gang affected, to pursue those who have committed offences and to prepare communities in terms of reducing the impact of gangs and organised crime within them.
- (3) The strategy was a draft document which would be signed off within Kent Safeguarding Children's Board. It was designed to be an overarching strategy that other organisations could use to meet their own objectives.
- (4) Mr Overbeke asked whether there had been discussions with KCC's Public Protection Intelligence Team, he undertook to liaise with Jennifer Maiden-Brooks.
- (5) The Chairman was invited to Kent Safeguarding Children's Board, the strategy would now be submitted to a number of Boards and Groups for review and endorsement.
- (6) The Chairman thanked Ms Fisher for the strategy, the Partnership would look forward to seeing it delivered and requested that they be updated at a meeting in March 2019.

RESOLVED that Members note the draft Kent and Medway Gangs Strategy.

180. Date of next meeting

(Item C1)

RESOLVED that the date of the next meeting be noted.

181. The PREVENT Duty and Home Office Dovetail Pilot

(Item D1)

- (1) Mr Wilkinson set out some of the key points relating to the PREVENT Duty and Home Office Dovetail Pilot.

RESOLVED that members thank Mr Wilkinson for his update and keep this as a standing item on the KCSP agenda.

182. Domestic Homicide Reviews (DHRs) - update

(Item D2)

- (1) Mr Peerbux update Members on the status and progress of all the active Kent and Medway DHR cases.

RESOLVED that the KCSP note the updates within the report and progress on all cases

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By: Shafick Peerbux - Head of Community Safety, KCC
Shirley Brinson - Community Safety Team Leader, KCC

To: Kent Community Safety Partnership – 18th July 2018

Classification: For Information

Subject: Kent Community Safety Agreement Update

Summary This report includes details of the refreshed Kent Community Safety Agreement action plan and feedback on performance monitoring

1.0 Background

- 1.1 The Crime and Disorder Act 1998 gave statutory responsibility to local authorities (KCC/District/Boroughs), Kent Police and key partners to reduce crime and disorder in their communities. Under this legislation Crime and Disorder Reduction Partnerships (now Community Safety Partnerships) were required to carry out 3 yearly audits and to implement crime reduction strategies. A formal review of the 1998 Act took place in 2006, with the result that three year audits were replaced with annual partnership strategic assessments and rolling partnership plans, whilst in two tier authority areas a statutory County Community Safety Agreement was introduced.

2.0 Introduction

- 2.1 The Kent Community Safety Agreement (CSA) outlines the key community safety priorities for the county along with the cross-cutting themes that support the identified priorities. It is a rolling document which is reviewed and refreshed annually with the relevant Chapters and appendices being updated as required.
- 2.2 In the latest review of the CSA which took place in March 2018 additions were made to both the priorities and cross-cutting themes to include 'Preventing Extremism and Hate' and 'Support Mental Health and Wellbeing' (see below). The current CSA was discussed at the March meeting of the KCSP and following agreement by partners took effect from April 2018 and has been published on kent.gov.

Priorities

- Anti-Social Behaviour
- Domestic Abuse
- Substance Misuse
- Safeguarding Vulnerable People
- Serious and Organised Crime
- Preventing Extremism and Hate
- Road Safety

Cross Cutting Themes

- Early intervention, prevention & education
- Reduce re-offending and support victims
- Improve quality of life and enhance community resilience
- Support mental health and wellbeing

3.0 Action Plan Development

- 3.1 Following the development of the new Kent Community Safety Agreement the action plan has been refreshed by members of the KCSP Working Group, priority leads and other relevant partners to ensure that it appropriately reflects the updated priorities and cross-cutting themes. A draft of the refreshed plan is attached for information (Appendix 1).
- 3.2 The action plan includes the key pieces of work that are being delivered by community safety partners across the county linking in with other multi-agency groups and strategies where possible, including the Domestic Abuse and Sexual Violence Executive Group, the Kent and Medway Road Casualty Reduction Partnership, the Kent Drug and Alcohol Strategy, the Kent and Medway Gangs Strategy, Prevent Duty Delivery Board, Safeguarding Boards etc. Activities and links related to these groups and strategies are referenced throughout the action plan to help support multi-agency delivery and partnership working and may be updated in-year subject to revisions and changes that take place within those groups and plans.
- 3.3 Since the last refresh of the action plan at the start of 2017/18 some of the actions are now complete and as such have been removed from the updated plan, these include the joint Community Safety Conference on 'Safeguarding Vulnerable People from Organised Crime', partnership workshops on topics such as ASB tools and powers and road safety data and a variety of projects funded from the 'Crime Reduction Grant' in 2017/18.
- 3.4 Although the plan has been refreshed a number of actions are still ongoing, or further activity has been planned for 2018/19, as such they have been retained within the document. These include actions relating to Domestic Homicide Reviews (DHRs), information sharing and raising awareness in relation to a variety of issues, funded projects which are not yet complete, as well as training and workshops on topics such as Online Safety and Road Safety
- 3.5 New actions have also been added, in particular in relation to the new priority of 'Preventing Extremism and Hate' as well as within 'Substance Misuse' where the activities are now aligned with the five themes from the Drug and Alcohol Strategy. In addition the projects funded by the Crime Reduction Grant in 2018/19 have been added, as well as a number of recommended actions which arose from the last conference.
- 3.6 It should be noted that the format of the action plan changed in 2017/18 following an audit of community safety activities. One of the recommendations was to include more outcome focused actions within the plan with specific goals and timelines. Therefore this refreshed plan also includes details about the overall aim for each priority, the planned outcomes, what actions will be taken, how delivery will be measured and reported and who will co-ordinate activity or feedback. The action plan will remain a live document and will be reviewed, monitored and updated as appropriate throughout the year by the KCSP Working Group.
- 3.7 KCSP members are invited to feedback on the content of the draft action plan at the meeting or make suggestions at any point during the life of the plan should they identify a potential new action that might be appropriate for inclusion.

4.0 Performance Monitoring

- 4.1 In addition to monitoring the action plan the KCSP Working Group also monitors a set of proxy indicators chosen to represent the key priorities; these are being reviewed and refreshed currently to ensure that they remain relevant and reflect the refreshed activities within the plan. In addition, the group is also currently considering what measures are available to help monitor activity in relation to the new priority which is likely to include reported incidents of Hate Crime.
- 4.2 Domestic Abuse continues to be an area of focus for the Working Group with the number of reported incidents showing an increase, whilst MARAC referrals remain fairly constant. As previously mentioned the numbers of incidents and the current workload in relation to Domestic Abuse adds significant pressure to agencies (voluntary and statutory partners), however with the commissioned Domestic Abuse Services in place, pressures on delivery, demand and resources can be monitored more consistently across the County. In addition to this, the Domestic Abuse and Sexual Violence Executive Group and its Tactical Delivery Subgroups will be working in partnership to monitor performance and identify areas for improved working.
- 4.3 Whilst the KCSP Working Group does not have a performance indicator relating to total crime, KCSP members are asked to note that figures for Kent (year-ending December 2017) show an increase in police recorded crime; although estimates from the Crime Survey for England and Wales (CSEW) show that most types of crime nationally have stayed at levels similar to the previous year. It is important to recognise that nationally there are a number of factors behind some of the police recorded crime statistics which include continuing improvements to recording processes and practices, more victims reporting crime and for some crime types genuine increases in crime. At this time the Office of National Statistics (ONS) has advised that “caution should be taken when interpreting police record crime trends” due to concerns over quality and consistency of crime recording across the country. As mentioned in the report last year Kent was subject to a Crime Data Integrity Inspection by HMICFRS which resulted in a number of changes being introduced to improve crime recording accuracy in the Force area. The ONS is shortly due to release its latest statistics for year-ending March 2018 and the Working Group will review the outcomes and advise the KCSP of any issues.
- 4.4 The KCSP Working Group and its members will continue to monitor the proxy indicators that support delivery of the CSA and to highlight any issues or concerns to the Kent Community Safety Partnership as well as providing reports to the annual Scrutiny Committee.

5.0 Recommendations

- 5.1 The Kent Community Safety Partnership (KCSP) members are asked to note the changes to the draft action plan which supports delivery of the refreshed Community Safety Agreement.
- 5.2 KCSP members are asked to provide feedback on the content of the draft action plan either at the meeting or via email to Shirley Brinson by 31st July 2018.

- 5.3 KCSP members are asked to note the areas that have been highlighted, by the KCSP Working Group, with regards performance measures and the actions being taken by partners to address them.

Attachments:

Appendix 1: Draft Community Safety Agreement Action Plan

For Further Information:

Shirley Brinson
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DRAFT - Kent Community Safety Agreement (CSA) Action Plan – 2018/19**Priority:** Domestic Abuse**Lead:** Chair of the Domestic Abuse and Sexual Violence Executive Group (DASVEG)**Aim:** Support delivery of the Domestic Abuse Strategy (in development) to prevent abuse, provide services, reduce risk and work in partnership

No.	Objective / Planned Outcomes (What do we want to achieve from our partnership activities?)	Actions (What actions do we need to take to deliver the planned outcomes?)	Measure (How will we monitor delivery of the planned outcomes?)	Timescale (Delivery date?)	Lead Agency (Who will feedback on this action?)
Page 15	Improving practices: Commission and support the Domestic Homicide (DHR) process on behalf of CSPs across Kent and Medway with the aim to learn lessons, improve practice and ensure changes are implemented	<ul style="list-style-type: none"> Undertake DHRs where the criteria has been met 	<ul style="list-style-type: none"> No. of DHRs commissioned and published 	Ongoing	Kent Community Safety Team (KCST)
		<ul style="list-style-type: none"> Cascade lessons learnt through the delivery of frontline practitioner seminars, briefings and reports, engaging with the KCSP, local CSPs and Commissioned Services. 	<ul style="list-style-type: none"> Seminars delivered and no.s of people lessons have been shared with Feedback received from seminar attendees 	March 2019	
		<ul style="list-style-type: none"> Undertake joint mapping of lessons learnt themes from case reviews undertaken by the Safeguarding Boards for Children and Adults as well as DHRs. 			
		<ul style="list-style-type: none"> The DHR Steering Group will monitor action plans from completed reviews and ensure that changes are implemented by partner agencies. 	<ul style="list-style-type: none"> Changes in practice instigated by partner agencies 	Ongoing	
1.2	Supporting victims: People experiencing domestic abuse access effective support which meets their needs	<ul style="list-style-type: none"> Ongoing monitoring and reporting of One Stop Shop attendance shared with partners to ensure effective support to victims 	<ul style="list-style-type: none"> Monitoring of attendance at One Stop Shops 	Ongoing	Kent Community Safety Team (KCST)
		<ul style="list-style-type: none"> Updates provided to partners about the commissioned multi-agency funded integrated domestic abuse service 	<ul style="list-style-type: none"> Provision of the annual report and snapshot data 		KCC Commissioned Services
1.3*	Supporting victims: Supporting adolescents who have lived with domestic abuse	<p>Funding from KCSP / PCC</p> <ul style="list-style-type: none"> Provision of psychotherapeutic counselling service for adolescents for a pilot initiative of six months in Canterbury & Swale. 	<ul style="list-style-type: none"> Project Feedback 	September 2018	Rising Sun

DRAFT - Kent Community Safety Agreement (CSA) Action Plan – 2018/19

1.4*	Supporting victims: Review and refresh the Kent and Medway Domestic Abuse Services Website	<i>Funding from KCSP / PCC</i> <ul style="list-style-type: none"> Work with DA professionals and users to refresh and develop the website to ensure that it is more user friendly and accessible. 	<ul style="list-style-type: none"> Website has been updated Usage of the website is monitored 	March 2019	Kent Community Safety Team (KCST) / Domestic Abuse Tactical Group
1.5	Improving Practices: Support development of a new domestic abuse strategy for Kent and Medway	<ul style="list-style-type: none"> Work with partners within the Domestic Abuse and Sexual Violence Executive Group (DASVEG) and the Domestic Abuse Tactical Group to support development of a new domestic abuse strategy and delivery plan. 	<ul style="list-style-type: none"> Strategy and delivery plan is in place Actions from the plan have been incorporated into the CSA Action Plan 	March 2019	Domestic Abuse Tactical Group

DRAFT - Kent Community Safety Agreement (CSA) Action Plan – 2018/19**Priority:** Road Safety**Lead:** Director of Operations, Kent Fire and Rescue Service**Aim:** Raise awareness of Road Safety issues across the County to help reduce the number of people killed and seriously injured on Kent roads

No.	Objective / Planned Outcomes	Actions	Measure	Timescale	Lead Agency
2.1*	Raising awareness: Reduce young driver / passenger casualties through education and changing behaviours	<ul style="list-style-type: none"> Review of the Licence to Kill programme to ensure the aims and objectives of the programme are still appropriate and are being delivered. 	<ul style="list-style-type: none"> Outcomes of the review implemented No. of young people addressed Feedback received from attendees 	March 2019	Kent and Medway Road Casualty Reduction Partnership Delivery Group
		<p><i>Funding from KCSP / PCC</i></p> <ul style="list-style-type: none"> Deliver the Licence to Kill (L2K) programme to young people across Kent. 		March 2019	
Page 47 2.2	Ensuring consistency: Raise awareness of road safety campaigns across partnerships to facilitate joint working.	<ul style="list-style-type: none"> Share details of road safety campaigns and events with local Community Safety Partnerships via the Safer Communities Portal and promote consistent messaging. 	<ul style="list-style-type: none"> Details of information shared Feedback from the Road Casualty Reduction Partnership and/or district colleagues on activities 	Ongoing	Kent and Medway Road Casualty Reduction Partnership Delivery Group
2.3	Improving Practices: Support delivery of the Kent and Medway Road Casualty Reduction Partnership Action Plan	<ul style="list-style-type: none"> Work with partners within the Road Casualty Reduction Partnership to deliver the action plan. 	<ul style="list-style-type: none"> Actions from the plan are incorporated into the CSA Action Plan 	Ongoing	Kent and Medway Road Casualty Reduction Partnership Delivery Group

DRAFT - Kent Community Safety Agreement (CSA) Action Plan – 2018/19**Priority:** Substance Misuse**Lead:** Consultant in Public Health, Kent County Council**Aim:** Work together in partnership to reduce the harm of drug and alcohol misuse

No.	Objective / Planned Outcomes	Actions	Measure	Timescale	Lead Agency
3.1	Partnership working: Work in partnership to embed and deliver the five themes from the multi-agency Kent Drug and Alcohol Strategy (detailed below)	<ul style="list-style-type: none"> Ongoing engagement with local community safety partnerships via Community Safety Managers and CSP meetings to address relevant issues identified by the Strategy. 	<ul style="list-style-type: none"> CSPs are aware of the strategy and are implementing activity relevant to identified local issues and concerns 	Ongoing	KCC Public Health
		<ul style="list-style-type: none"> Highlight issues and share effective practice with partners in relation to licensed drinking establishments through the Kent & Medway Strategic Licensing Group 	<ul style="list-style-type: none"> Good practice shared Outcomes achieved 	Ongoing	Kent Community Safety Team (KCST)
Page 18 3.2	Resilience: More people understand the problem and get the right help at the right time	<ul style="list-style-type: none"> Liaise with partner organisations to consider opportunities for joint training offers to frontline staff ensuring consistency and quality of training Provide frontline staff with the understanding and tools to support those in need of treatment 	<ul style="list-style-type: none"> Increased no. of staff receiving training Increased no. of IBA (Identification and Brief Advice) and appropriate referrals to treatment services 	January 2019	KCC Public Health
3.3	Identification: Assess the impact of alcohol as a factor on domestic abuse in Kent to inform future plans and activities.	<ul style="list-style-type: none"> Public Health Observatory to work with partners to explore the potential to source data which could inform research into the extent that alcohol is a factor of domestic abuse in Kent Outcomes from the research to be shared with domestic abuse practitioners and substance misuse providers 	<ul style="list-style-type: none"> Data is available and can be sourced Research project is completed and outcomes shared Further action is identified 	March 2019	KCC Public Health

DRAFT - Kent Community Safety Agreement (CSA) Action Plan – 2018/19

3.4	Early Help and Harm Reduction: Support the delivery of Community Alcohol Partnerships (CAP) in Kent	<ul style="list-style-type: none"> Community Safety partners including Community Wardens to provide intelligence to help identify new CAP areas. Expansion of the scheme with public and partnership engagement in areas of identified need 	<ul style="list-style-type: none"> No. of CAPs in place New areas identified Success stories 	Ongoing	KCC Public Protection
3.5	Recovery: People have hope and support to recover from addictions and live long, full and productive lives.	<ul style="list-style-type: none"> Increase awareness with partners of the commissioned treatment services and how to access them 	<ul style="list-style-type: none"> Increased no. of people accessing treatment 	Ongoing	KCC Public Health
3.6	Supply: Partners to work with Kent Police in addressing County Lines and drug dealing in Kent	<ul style="list-style-type: none"> Partnership participation in operations to help tackle knife crime and develop intelligence linked to drug dealing. Develop a comprehensive problem profile to inform partnership working and activity. Development of effective 4P plans to focus on intelligence gathering 	<ul style="list-style-type: none"> No. of operations delivered Outcomes achieved Production of local profiles 	Ongoing	Kent Police

DRAFT - Kent Community Safety Agreement (CSA) Action Plan – 2018/19**Priority:** Anti-Social Behaviour**Lead:** Head of Strategic Partnerships, Kent Police**Aim:** Tackle the problems caused by Anti-Social Behaviour through effective partnership working

No.	Objective / Planned Outcomes	Actions	Measure	Timescale	Lead Agency
4.1	Improving practices: Ensure the ASB tools and powers introduced by the Crime and Policing Act 2014 are effectively embedded at a local level and are being used.	<ul style="list-style-type: none"> Ongoing sharing of best practice, including documentation (notices, templates etc.) via the Safer Communities Portal, newsletter and partnership groups. Monitor use of ASB tools and powers by Local Authority partners and where appropriate provide support and guidance as needed 	<ul style="list-style-type: none"> Best practice is shared between partners Use of the tools and powers by each local authority is collated every 3-6 months Support provided by the KCST if applicable 	March 2019	Kent Community Safety Team (KCST)
Page 20 4.2	Ensuring consistency: Education and enforcement of licensing conditions in the Night Time Economy (NTE) to help prevent anti-social behavior and crime.	<ul style="list-style-type: none"> Undertake eight multi-agency operations with partners to address night time economy (NTE) anti-social behaviour and support licensing objectives based on intelligence and identified need. 	<ul style="list-style-type: none"> No. of operations completed Follow up actions undertaken by participating agencies Outcomes achieved 	March 2019	Kent Community Safety Team (KCST)
4.3	Raising awareness: Working with partners to promote the use of reporting tools such 'Country Eye'	<ul style="list-style-type: none"> Raise awareness and promote the use of Country Eye to help address the issues of fly-tipping and other types of anti-social behavior in the countryside. 	<ul style="list-style-type: none"> Inclusion in the newsletter Promotion with partners 	Ongoing	Kent Community Safety Team (KCST)

Note:

In previous years the KCSP has supported delivery of ASB activities through the development of the ASB case management system known as Themis; facilitating workshops/discussions to implement new ASB legislation introduced in the Crime and Policing Act 2014; provision of guidance and training to embed the use of the tools and powers; and sharing of good practice. Whilst ASB continues to be identified as an issue across the county and therefore remains a priority within the Kent Community Safety Agreement, all of the operational activity is undertaken by district/borough community safety partners.

DRAFT - Kent Community Safety Agreement (CSA) Action Plan – 2018/19**Priority:** Serious and Organised Crime**Lead:** Head of Strategic Partnerships, Kent Police**Aim:** Reduce harm to our communities caused by Serious and Organised Crime

No.	Objective / Planned Outcomes	Actions	Measure	Timescale	Lead Agency
5.1	Improving Practices: Support delivery of the newly developed Kent and Medway Gangs Strategy	<ul style="list-style-type: none"> Work with partners to raise awareness of the multi-agency Gangs Strategy and support delivery of actions identified within the gangs action plan. 	<ul style="list-style-type: none"> Partners are aware of the Strategy Partnership activity is fed into the multi-agency Risks Threats and Vulnerabilities Group 	March 2019	Kent Community Safety Team (KCST)
Page 21 5.2*	Providing the tools: Scope existing intervention provision and identify opportunities to commission new bespoke gang intervention to divert and protect those vulnerable to gang association.	Funding from KCSP / PCC			
		<ul style="list-style-type: none"> Work with district colleagues to identify and commission an appropriate training package to assist local front line professionals to develop their knowledge and skills. 	<ul style="list-style-type: none"> No. of people trained Key skills learnt Feedback on implementation 	March 2019	Kent Community Safety Team (KCST)
		<ul style="list-style-type: none"> Work with partners to bid for funding from the Government's 'Trusted Relationship Fund' to support delivery of intervention work with young people at risk of exploitation through gangs / county lines. Support implementation of the project with partners across the county if funding bid is successful. 	<ul style="list-style-type: none"> Submission of funding bid supported by key partners Implementation of the project (if funding is successful) 	June 2018 March 2019	Kent Community Safety Team (KCST)
5.3	Improving practices: Identify, disrupt and dismantle mapped Organised Crime Groups (OCGs) and reduce the harm caused to individuals and communities	<ul style="list-style-type: none"> Work in partnership under the 4P principles (Pursue/Prevent/ Prepare/Protect) to share intelligence, establish risks and work effectively to mitigate them through Local SOC panels, partnership working groups and the sharing of OCG profiles. Explore the potential for delivering a partnership professional development training event led by Kent Police to include Op Scorpion, partnership role and sharing best practice 	<ul style="list-style-type: none"> Co-ordinated approach to SOC implemented Success stories Inspection of Police / CSP activity Regular review of OCG activity at a local level Number of OCG's mapped by District 	Ongoing	Kent Police

DRAFT - Kent Community Safety Agreement (CSA) Action Plan – 2018/19

5.4	Partnership working: Work with partners to develop leads / contacts within partner agencies	<ul style="list-style-type: none"> • Work with partners to establish links within partner organisations to facilitate raising the profile of Serious and Organised Crime (SOC), the impact of OCGs and facilitate support for SOC Partnerships 	<ul style="list-style-type: none"> • Development of a Strategic Board to direct partnership activity • Service Level Agreement with partners to support SOC partnerships 	March 2019	Kent Police
5.5	Delivering Objectives: Working in partnership to deliver recommendations where appropriate from the 2017 conference 'Protecting Vulnerable People from Organised Crime'	<p>Many of the recommended actions below link to actions identified within this action plan:</p> <ul style="list-style-type: none"> • Improve information sharing (see 5.3) • Widen reach of available training across agencies (see 5.2 & 5.3) • Raise awareness amongst young people of the issues and supporting services • Raise public awareness • Work strategically to strengthen responses to tackling organised crime (see 5.1 & 5.4) 	<ul style="list-style-type: none"> • See above measures 	March 2019	Kent Community Safety Team (KCST)

Lead: Head of Public Protection, Kent County Council

No.	Objective / Planned Outcomes	Actions	Measure	Timescale	Lead Agency
6.1*	Raising awareness: Raising awareness of online safety issues across agencies with a particular focus on staff working with Children, Young People and Vulnerable Adults	<p><i>Funding from KCSP / PCC</i></p> <ul style="list-style-type: none"> • Provide train the trainer cyber-crime and online safety sessions during 2018/19 to partners from across the County • Provision of guidance and advice to the public and businesses about cybercrime 	<ul style="list-style-type: none"> • No. of people engaged • Survey feedback on use of the learning and behavioural changes • No. of alert messages • Case studies 	<p>March 2019</p> <p>March 2019</p>	Kent Community Safety Team (KCST)
Page 239 2	Raising Awareness: Raise awareness of and support the work being undertaken by the Kent and Medway Suicide Prevention Steering Group.	<ul style="list-style-type: none"> • Share and highlight suicide prevention campaigns (such as 'Release the Pressure') and promote free to access suicide prevention training, across community safety partners and frontline staff. 	<ul style="list-style-type: none"> • Partners are aware of the ways that they can support Suicide Prevention activities • Good practice and campaigns are shared with partners • Partners attend and complete suicide prevention training 	March 2021	KCC Public Health
6.3	Co-ordination and consistency: Work in partnership with the Safeguarding Boards (Childrens and Adults) to raise awareness of safeguarding issues and link into specific local and national campaigns.	<ul style="list-style-type: none"> • Co-ordinate community safety partner activities in relation to the Adult Safeguarding Awareness week in October 2018 linking into the wider partnership work of the Kent & Medway Adult Safeguarding Board • Work with the Safeguarding Boards to undertake joint mapping of lessons learnt themes from case reviews (see action 1.1) to identify shared learning outcomes. 	<ul style="list-style-type: none"> • Details of the activities delivered • Feedback from events • Shared learning outcomes disseminated to partners 	Ongoing	Kent Community Safety Team (KCST)

DRAFT - Kent Community Safety Agreement (CSA) Action Plan – 2018/19

6.4*	Supporting people: Support vulnerable people targeted by scammers to minimise the impact and reduce future risk.	Funding from KCSP / PCC <ul style="list-style-type: none"> Installation of tru-Call devices in the homes of vulnerable scam victims through an ongoing Scam Awareness programme delivered by the Kent Community Warden Service in partnership with Kent Trading Standards. 	<ul style="list-style-type: none"> No. of people supported Behavioural changes Success stories 	March 2019	KCC Public Protection
		Funding from KCSP / PCC <ul style="list-style-type: none"> Production of a short financial abuse video that highlights the significant detriment caused to vulnerable adults from doorstep crime, scams and mail/phone/email fraud. 	<ul style="list-style-type: none"> Survey feedback on increased awareness No. of views of the video Increased no. of trained Friends against Scams 	March 2019	KCC Public Protection
6.5 Page 24	Understanding the problem: Develop an understanding of the impact of social isolation and loneliness and raise awareness with partner agencies.	<ul style="list-style-type: none"> Work with partners to research the impacts of social isolation. Share information with partners of the findings and raise awareness with agencies. 	<ul style="list-style-type: none"> Research undertaken Information shared with partners. 	March 2019	Kent Community Safety Team (KCST)
6.6	Understanding the problem: Develop an understanding of models and methods of working with vulnerable entrenched rough sleepers that best protects them and reduces risk	<ul style="list-style-type: none"> Work with districts and providers to understand the current profile of rough sleepers Explore and research methods and models of support Develop and pilot model of delivery Report findings 	Details to be confirmed	To be confirmed	KCC Commissioned Services

DRAFT - Kent Community Safety Agreement (CSA) Action Plan – 2018/19**Priority:** Preventing Extremism and Hate**Lead:** Prevent and Channel Strategic Manager, Kent County Council**Aim:** Work together in partnership to address the issues of extremism and hate and support community cohesion

No.	Objective / Planned Outcomes	Actions	Measure	Timescale	Lead Agency / Officer
7.1	Prevention: Work in partnership to share information and embed the Channel Referral process to help Prevent violent extremism.	<ul style="list-style-type: none"> Ongoing sharing of information and guidance with community safety partners via the Community Safety Managers subgroup of the Prevent Duty Delivery Board (PDDDB) and the Safer Communities Portal Awareness raising of the Channel referral process and partnership engagement with the Channel Panel to prevent radicalisation 	<ul style="list-style-type: none"> Updates on information shared Feedback from partners Channel panel reports Success stories 	Ongoing	KCC PREVENT Team
7.2	Understanding the problem: Raise awareness of extremism and hate and identify current and future partnership activities	<ul style="list-style-type: none"> Develop and deliver a Community Safety Conference on behalf of Kent and Medway partners on the theme of Preventing Extremism and Hate including community cohesion 	<ul style="list-style-type: none"> No. of organisations and staff in attendance Feedback from the event 	November 2018	Chair of the KCSP Conference Subgroup
7.3	Ensuring Consistency: Understand the impact of the changes made to the Government's CONTEST Strategy and the duties for partner organisations.	<ul style="list-style-type: none"> Work with the Prevent Duty Delivery Board (PDDDB) to understand and implement relevant changes identified in the CONTEST Strategy; 	<ul style="list-style-type: none"> Information is shared with partners Relevant actions are included in the CSA Action Plan 	March 2019	KCC PREVENT Team
7.4	Understanding the problem: Work in partnership to share information to help understand and address Hate Crimes.	<ul style="list-style-type: none"> Ongoing sharing of information, guidance and best practice from the Hate Crime Forum; Work with partners within the Hate Crime Forum to deliver actions from the Hate Crime Action Plan. 	<ul style="list-style-type: none"> Relevant actions from the plan are incorporated into the CSA Action Plan 	March 2019	Chair of the Hate Crime Forum

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By: Ian Thomson - Chair of the KCSP Working Group
Shafick Peerbux - Head of Community Safety, KCC

To: Kent Community Safety Partnership (KCSP) – 18 July 2018

Classification: For Information

Subject: Kent Community Safety Partnership Working Group Update

Summary This report provides an update on the key activities and projects being managed on behalf of the Kent Community Safety Partnership by the Working Group.

1.0 Background / Introduction

- 1.1 The Crime and Disorder Act 1998 gave statutory responsibility to local authorities, the police, and key partners to reduce crime and disorder in their communities. Under this legislation the responsible authorities were required to form multi-agency 'Crime and Disorder Reduction Partnerships' to undertake this activity. Subsequent revisions introduced additional responsibilities to tackle anti-social behaviour, substance misuse and reduce reoffending and the partnerships were renamed Community Safety Partnerships (CSPs).
- 1.2 The Kent Community Safety Partnership (KCSP) operates at a County level with the overarching purpose to manage the Kent Community Safety Agreement (CSA) on behalf of the responsible authorities in Kent and to deliver safer and stronger communities. The KCSP is supported by a multi-agency working group which has a particular remit to prepare and monitor the Community Safety Agreement including the action plan and performance reports, as well as managing the Kent Community Safety fund on behalf of the governing group.

2.0 Preventing Extremism and Hate Community Safety Conference

- 2.1 An initial planning meeting for the conference was held in early May and as indicated above the emerging focus is 'Preventing Extremism and Hate.' This theme has gained attention following the statutory strategic assessment process where the refresh of the Community Safety Agreement identified Preventing Extremism and Hate as a significant priority across the county. This coupled with the numerous terrorist attacks last year, the move(s) to CRITICAL and the increase in reported hate crimes warrants further focus from the partnerships as well as some coordination at a county level.
- 2.2 Whilst the planning phase has begun, the conference is subject to sourcing funding and a business case has been submitted to the Police and Crime Commissioner to access the Tactical Pot from this year's Crime Reduction Grant (see section 3 below). Should approval be given the day is likely to focus on the new Government Counter Terrorism Strategy and Prevent in the morning. The afternoon session is

likely to focus on the community cohesion element and will feature inputs from prominent members from the faith community. A provisional date for the conference has been set for 27th November 2018.

3.0 KCSP Grant Funding – 2018/19

- 3.1 The Kent Police and Crime Commissioner (PCC) has confirmed that the Kent Community Safety Partnership (KCSP) will retain its current level of funding for the Crime Reduction Grant 2018/19 of £39,661. The new process for this funding involves a business case submission to the PCC ahead of the start of the financial year forecasting in detail the projects that the KCSP will be supporting. It should be noted that one third of the funding can be allocated to a tactical pot at the start of the year enabling the KCSP to submit additional business cases in year to address new projects and emerging issues.
- 3.2 Following the last meeting of the KCSP, the Working Group finalised its review of potential projects for 2018/19 and submitted their recommendations for funding to the Chair of the KCSP. The proposed projects (detailed below) were agreed with the Chair and a business case submitted to the PCC which has since been approved.
- 3.3 The partnership will help fund a total of five projects in 2018/19.
- Domestic Abuse Services website (£5,000) - The project proposal is to improve the existing website by moving it onto a new platform to make it more user friendly in terms of leading the visitor through the information they require more easily. The core functionality of the website will remain in place but with updated aesthetics and stronger accessibility to make the site available to all. Similarly the website will be accessible on any modern device the visitor is using.
 - Licence to Kill programme (£5,000) - Theatre and school based shows around road safety, utilising hard hitting messages to raise awareness of the risks to young people. This will equate to 3-4 theatre sessions for 6000 young people.
 - Gangs Project (£8,130) - In 2017/18 the KCSP supported a successful programme of gangs' awareness training for frontline professionals. There was high demand for this training which was delivered to a total of eight districts. The partnership will continue to support this area of training in 2018/19, addressing gang related activity through education of professionals and young people themselves; this will help upskill staff, raise awareness and tackle issues of abuse, exploitation and violence.
 - Cybercrime and Online Safety Training (£2,912) - This will be a delivery of frontline staff training providing sound knowledge of the topic. The Train the Trainer element enables locally based staff to deliver/cascade practical advice within their local communities on this topic.
 - Financial Abuse Video (£6,000) -To produce a professional 5 minute, dramatic and hard-hitting video that highlights the significant detriment caused to vulnerable adults from doorstep, mail, phone and email fraud and scams.
- 3.4 As highlighted above in section 2.2 a business case has been submitted to the PCC for approximately £10,750 to deliver a countywide Preventing Extremism and Hate

conference to a variety of statutory and non-statutory partners. This would leave £1,869 in the tactical pot to be potentially accessed for additional projects in-year.

4.0 Kent Community Safety Team

- 4.1 The joint Kent Community Safety Team (KCST) helps to support the work of the KCSP, the KCSP Working Group and a variety of multi-agency projects. It consists of Kent Police, Kent Fire and Rescue Service (KFRS) and Kent County Council (KCC) staff.
- 4.2 As part of the KCST's role in sharing good practice and facilitating joint working, members of the KCST deliver Community Safety Information Sessions throughout the year. The next session will be held on the 24th July at Oakwood House which will include a segment on Domestic Homicide Reviews (DHRs) in addition to the identified focused theme for the day. Future information sessions are being planned and partners are encouraged to contact the communitysafetyunit@kent.gov.uk if they have any suggested topics or would like to present anything to partners.
- 4.3 The fourth edition of the Kent Community Safety Newsletter was produced in April and included informative stories of partnership working to tackle anti-social behaviour, partners working together to assist a vulnerable individual and the spirit of community resilience was highlighted during the snowfall that Kent experienced from the 'beast from the east.' The next edition is due out in July and the team has been liaising with partners for suitable articles for inclusion to highlight and promote community safety work across the county. To subscribe to the newsletter, please contact the KCST via email at communitysafetyunit@kent.gov.uk.

5.0 Recommendations

- 5.1 The KCSP is asked to note the progress and actions undertaken by the Working Group.

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By: Shafick Peerbux - Head of Community Safety, KCC

To: Kent Community Safety Partnership – 19th July 2017

Classification: For Decision

Subject: KCSP Terms of Reference Update - 2018

Summary: This paper details the annual review of the Terms of Reference for the KCSP and its subgroups.

1.0 Background

- 1.1 The Crime and Disorder (Formulation and Implementation of Strategy) Regulations 2007 introduced a number of revisions to the Crime and Disorder Act 1998 including the establishment of a County Strategy Group, known in Kent as the Kent Community Safety Partnership (KCSP). These regulations set out the remit for the group, meeting frequency, governance arrangements and included a detailed list of required members.
- 1.2 Amendments to these regulations came in 2010 and 2011 which removed much of the above bureaucracy. As a result the remaining requirements for the KCSP, as set out in the regulations, are:
 - There shall be a County Strategy Group whose function shall be to prepare a community safety agreement based on the strategic assessments of local strategy groups (CSPs) for the county area.
 - The county strategy group shall consist of two or more persons appointed by one or more of the responsible authorities in the county area. The county strategy group may also be attended by persons who represent co-operating and participating persons/bodies and others partners that the county strategy group invites.

2.0 KCSP Terms of Reference

- 2.1 The KCSP terms of reference (ToR) were last updated and approved by the Partnership in July 2017. Since that time, there have been no legislative changes that would impact the governance arrangements for the Partnership. Therefore the ToR for the KCSP remains unchanged but the Partnership is asked to review and confirm the membership (see Appendix 1).
- 2.2 The core membership is based on the responsible authorities as set out in Crime and Disorder legislation. Additionally this list includes the Office of the Police and Crime Commissioner (OPCC) and whilst not a responsible authority, there are clear links with the KCSP including statutory duties to work cooperatively.
- 2.3 In addition to the core membership, the Chairs of the local CSPs continue to receive an open invitation to attend as well as representatives from a number of co-operating bodies such as the Kent Association of Local Councils, Medway Community Safety Partnership, the Safeguarding Boards, Health and Wellbeing Board etc.

- 2.4 The KCSP has two subgroups which it is responsible for overseeing. The KCSP Working Group and Domestic Homicide Review (DHR) Steering Group both have their own ToRs which have been reviewed and are detailed below.

3.0 KCSP Subgroups Terms of Reference

- 3.1 Following approval of the KCSP ToR last year, the ToRs for the subgroups were approved by the Partnership subject to including a reference to the Safeguarding Boards. This year the annual review of the subgroups ToRs has been aligned with that of the KCSP and as such members of these subgroups recently reviewed and agreed the content.
- 3.2 There have been no legislative changes, or further guidance received from the Home Office since the December 2016 changes to the statutory DHR guidance that would impact on either of the two subgroups. The addition of the Safeguarding Boards mentioned in 3.1 has been included in both subgroups ToRs and there have been some minor changes to the named members in the DHR Steering Group ToR.
- 3.3 The KCSP is therefore asked to approve the Terms of References for the two subgroups shown in Appendix 2 and 3.

4.0 Recommendations

- 4.1 The KCSP members are asked to agree the Terms of Reference for the Kent Community Safety Partnership, subject to any changes (i.e. membership) proposed by the Partnership and approve the Terms of Reference for the KCSPs two subgroups (KCSP Working Group and the DHR Steering Groups).
- 4.2 All KCSP member organisations shown in the Terms of Reference should ensure that they are signed up to the latest version of the Kent and Medway Information Sharing Agreement (2018).
- 4.3 The KCSP members are asked to note that the Terms of Reference for the KCSP and its subgroups will be reviewed annually and included as an agenda item at least once a year.

Attachments:

Appendix 1 – Kent Community Safety Partnership Terms of Reference.

Appendix 2 – Kent Community Safety Partnership Working Group Terms of Reference

Appendix 3 – Domestic Homicide Review Steering Group Terms of Reference

For Further Information:

Shafick Peerbux

Head of Community Safety Unit

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KENT COMMUNITY SAFETY PARTNERSHIP

TERMS OF REFERENCE

1. TITLE

For the purposes of the Crime and Disorder (Formulation and Implementation of Strategy) Regulations 2007, the Kent Community Safety Partnership (KCSP) will serve as the 'County Strategy Group'.

2. OVERARCHING PURPOSE

The KCSP is responsible for addressing community safety issues through coordinating the work of countywide 'responsible authorities' and other partner agencies to tackle identified priorities and deliver safer and stronger communities.

This also contributes towards the three countywide ambitions set out in the Vision for Kent:

- to help the Kent economy to grow
- to tackle disadvantage
- to put the citizen in control

3. RESPONSIBILITIES

- To agree and to performance manage a community safety agreement on behalf of the responsible authorities for Kent, refreshing it annually,
- To address community safety issues through joint working, recognising the importance that stronger communities can have to delivering safer communities,
- To prepare and update a county wide strategic assessment based upon an aggregation of the local Community Safety Partnerships strategic assessments,
- To provide guidance on major cross agency projects and management information support systems,
- The co-ordination of community safety activity to achieve county wide priorities as set out in the Kent Community Safety Agreement and the countywide ambitions,
- To attract resources from appropriate funding streams including the Police and Crime Commissioner's Community Safety Fund and have robust financial arrangements in place to support the management of these funds.
- To fulfil the statutory requirements as set out in Section 9 of the Domestic Violence, Crime and Victims Act (2004) regarding the initiation and undertaking of Domestic Homicide Reviews on behalf of all Community Safety Partnerships (CSPs) in Kent and Medway.

4. MEMBERSHIP

The KCSP shall consist of a core membership of representatives appointed by one or more of the 'responsible authorities' in the county area, namely:

- Kent County Council (KCC)
- Kent Police
- Office of the Police and Crime Commissioner (OPCC)

Appendix 1

- Local Authorities (District / Borough Councils) - *currently collectively represented by a nominated Chief Executive*
- Kent Fire and Rescue Service (KFRS)
- Clinical Commissioning Groups (CCG) – *currently collectively represented by a Chief Nurse from East and West of the county*
- Local Probation Services (Kent, Surrey, Sussex Community Rehabilitation Company – KSS CRC)
- National Probation Service (NPS)

Additionally, the chairs of the local CSPs shall be extended an open invite to attend the KCSP meeting.

The KCSP may also be attended by persons who represent co-operating and participating persons and bodies for the areas in the county area and such other persons as the county KCSP invites.

These can include a representative from:

- Kent Association of Local Councils (KALC)
- Medway Community Safety Partnership.
- Kent Housing Group
- Prevent Duty Delivery Board
- Kent and Medway Safeguarding Adults Board (KMSAB)
- Kent Safeguarding Children's Board (KSCB)
- Kent Criminal Justice Board (KCJB)
- Health and Wellbeing Board

5. ROLES AND RESPONSIBILITIES OF MEMBERS

All representatives attending KCSP meetings must have sufficient seniority within their own organisations to be able to make decisions, implement change and commit resources on behalf of the body or group which they represent. Substitute members are assumed to have that capability delegated to them.

All members of the KCSP should be able to commit to regular attendance and represent their organisation effectively.

All members of the KCSP have the responsibility for sharing relevant information and/or feedback from the partnership to their respective agencies, collective group and/or any authorities/bodies they have been nominated to represent i.e. Kent Association of Local Councils, Clinical Commissioning Groups, District/Borough councils

The KCC Scrutiny Committee meets annually as the Crime and Disorder Committee to review or scrutinise decisions made, or other action taken by the responsible authorities with regards to their crime and disorder functions; with adequate notice, KCSP members may be required to provide information and/or make themselves available to attend the meeting to answer questions on the work of the KCSP in the appropriate area.

The Police and Crime Commissioner may also require representatives of the responsible authorities for any area that lies within the police area to attend a meeting for the purpose

Appendix 1

of assisting in the formulation and implementation of any strategy (or strategies) that relate to any part of the police area.

6. CHAIRPERSON

The Chair will be the Cabinet Member with responsibility for Community Safety for the County Council as the lead authority.

The Vice Chair will be elected from amongst the other KCSP members.

A Chair/Vice Chair may only be removed from office if more than 50% of the responsible authorities so decide by way of a vote at a meeting of the KCSP.

7. MEETINGS

The KCSP shall meet three times per year or at such other intervals as it shall decide with the meeting cycle being agreed annually.

The Chair of the KCSP will agree the agenda prior to the meetings and this should reflect the terms of reference and provide opportunity for discussion of any other business.

KCSP papers will be circulated at least five working days prior to meetings to allow sufficient time for partners to prepare and will include the previous board minutes, agenda and relevant paperwork.

A meeting will be regarded as quorate if no less than 4 of the responsible authorities are represented

Attendance by non-members is at the invitation of the Chair.

8. DECISION-MAKING

The KCSP will use its best endeavours at all times to make decisions by consensus.

Decisions will be recorded in the minutes, with actions being reviewed at subsequent meetings.

9. SUB GROUPS

The KCSP can establish sub groups as necessary. The KCSP will oversee the work of the subgroups and have ability to scrutinise actions and outcomes.

The current sub groups of the KCSP are:

- KCSP Working Group who supports the work of the KCSP, in particular by managing the Kent Community Safety fund; and preparing and monitoring the Kent Community Safety Agreement.
- DHR Steering Group ensures that the requirements of Section 9 of the Domestic Violence Crime and Victims Act (2004) with regards to the initiation, undertaking and monitoring of actions from DHRs is fulfilled on behalf of all CSPs in Kent and Medway.

9. COMMUNICATION

All KCSP member organisations are required to be signed up to the Kent and Medway Information Sharing Agreement and abide by its principles.

Official-Sensitive paperwork will be circulated to the KCSP member's via a secure method and it is the responsibility of the KCSP members to ensure that they have appropriate information security measures in place (in accordance with the Data Protection and Information Governance), including:

- Data protection policies and management processes.
- Retention, archive, storage and disposal policies and processes.
- Incident reporting procedures.
- Controls to minimise the risk of loss or breach.

KENT COMMUNITY SAFETY PARTNERSHIP WORKING GROUP

TERMS OF REFERENCE

1. TITLE

The group will be known as the Kent Community Safety Partnership (KCSP) Working Group.

2. OVERARCHING PURPOSE

To support the work of the Kent Community Safety Partnership (KCSP), in particular by

- (i) Managing the Kent Community Safety fund on behalf of the KCSP.
- (ii) Preparing and monitoring the Kent Community Safety Agreement and managing the review process.

3. RESPONSIBILITIES

On behalf of the Kent Community Safety Partnership (KCSP) to:

- Develop and produce the County Community Safety Agreement (CSA) on behalf of the KCSP based on the annual strategic assessments and to include the undertaking of an annual review and refresh (if required).
- Develop and performance manage the CSA Action Plan to coordinate community safety activity and monitor the performance measures that are in place; ensuring that remedial action is taken regarding areas of concern and that any exceptions are raised with the KCSP.
- Maximise co-ordination and co-operation at an operational level between partners with the aim of tackling the community safety issues identified within the County Community Safety Agreement
- Facilitate delivery of the annual Community Safety conference on behalf of the KCSP.
- Provide support, guidance and sharing of information to ensure delivery of the annual Strategic Assessment process.
- Ensure robust financial monitoring and budget arrangements are in place to support and manage the available funding streams.
- Advise the KCSP on any emerging national, local or pan Kent issues, policies and priorities; with any appropriate recommendations for solutions and most effective use of available resources.
- Liaise and coordinate with other statutory bodies (e.g. Medway CSP) and external bodies (e.g. Home Office) to disseminate best practice and develop guidance.

4. MEMBERSHIP

Membership shall consist of senior officer representatives appointed by the responsible authorities for the County area, namely:

- Kent Police
- Office of the Police & Crime Commissioner (OPCC)
- Kent Fire and Rescue Service (KFRS)

Appendix 2

- KCC – Currently represented by officers from Community Safety, Public Health, Trading Standards and Highways.
- Clinical Commissioning Groups (CCGs) – Currently collectively represented by West Kent CCG.
- Kent, Surrey & Sussex Community Rehabilitation Company (CRC)
- Local District/Borough Authorities – Currently collectively represented by two nominated Community Safety Managers.
- National Probation Service (NPS)

The KCSP Working Group may also be attended by persons who represent co-operating and participating person/bodies as required for example representatives of the Safeguarding Boards for Children and Adults.

5. RESPONSIBILITY OF MEMBERS

All representatives must have sufficient seniority within their own organisations to be able to make decisions, implement change and commit resources on behalf of the body or group which they represent. In the case of those that have been nominated to represent a collective group or number of authorities/bodies, it will be their responsibility to obtain approval from each of the individual authorities or bodies they represent. Substitute members are assumed to have that capability delegated to them.

All members should be able to commit to regular attendance and represent their organisation effectively.

All members have the responsibility for sharing relevant information and/or feedback to their respective agencies, collective group and/or any authorities/bodies they have been nominated to represent.

6. CHAIR PERSON

The Chair and Vice Chair are revised every two years and elected from amongst the members.

7. MEETINGS

The group will meet quarterly, or as required, ensuring that meetings take place prior to the KCSP to help inform the agenda for the KCSP meeting including any emerging issues or themes that need to be escalated.

A meeting will be regarded as quorate if no less than four of the responsible authorities are represented.

8. DECISION MAKING

The group will use its best endeavours at all times to make decisions by consensus.

Decisions will be recorded in the minutes, with actions being reviewed at subsequent meetings.

9. COMMUNICATION

Appendix 2

All KCSP member organisations are required to be signed up to the Kent and Medway Information Sharing Agreement and abide by its principles.

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Kent and Medway Domestic Homicide Review Steering Group

Terms of Reference

OVERARCHING PURPOSE

To ensure compliance and to meet the requirements of Section 9 of the Domestic Violence Crime and Victims Act (2004), specifically with regards to the Domestic Homicide Review (DHR) implementation guidance issued by the Home Office in April 2011 and subsequently updated in December 2016.

All Community Safety Partnerships (CSPs) in Kent and Medway agreed to a joint Domestic Homicide Review Protocol covering all community safety partnership areas' to ensure a consistent approach is adopted across the county as a whole. As a result, the Kent Community Safety Partnership has lead responsibility for instigating the protocol on behalf of all CSPs in Kent and Medway should a domestic homicide occur.

This joint process will be managed, commissioned and administered by the Kent Community Safety Team, on behalf of the Kent Community Safety Partnership, who will ensure that the joint procedures are adhered to in each case.

RESPONSIBILITIES

- To lead in the development, monitoring and implementation of processes associated with Domestic Homicide Reviews across Kent and Medway.
- To maximise agency co-ordination and co-operation in the implementation of the Kent and Medway Domestic Homicide Review protocol and procedures.
- To monitor and report on DHR progress, in respect of; prevalence, performance and activity, including the quality assurance of action plans in relation to recommendations arising from active reviews, as well as their overseeing their implementation upon completion.
- To advise the Kent and Medway Community Safety Partnerships on emerging issues, priorities, solutions and the most effective use of available resources.
- To ensure that lessons learned from Domestic Homicide Reviews are cascaded to agencies across Kent and Medway.
- To review and receive feedback on the quality of the work of the Independent Chairs, Review Panels and the effectiveness of the Domestic Homicide Review protocols and procedures.
- To monitor the costs associated with Domestic Homicide Reviews, seeking to ensure best value in partnership funding spend, and report back to partners via the Kent Community Safety Partnership as appropriate.

Appendix 3

MEMBERSHIP

Criteria for membership

Steering Group meetings are to be attended by; staff members that represent the organisations with a statutory duty to co-operate in Domestic Homicide Reviews (and/or Community Safety Partnerships if not listed below) as well as any other persons/agencies the Steering Group deem appropriate.

Agencies with a statutory duty to co-operate with Domestic Homicide Reviews as named in the updated 2016 guidance are:

- chief officers of police for police areas in England and Wales;
- local authorities;
- Strategic Health Authorities established under [section 13 of the National Health Service Act 2006];
- Primary Care Trusts established under [section 18] of that Act;
- Providers of probation services;
- Local Health Boards established under [section 11 of the National Health Service (Wales) Act 2006];
- NHS trusts established under [section 25 of the National Health Service Act 2006 or section 18 of the National Health Service (Wales) Act 2006];

It is recognised that the above list does not take into consideration the subsequent reorganisation of the National Health Service – these agencies have been replaced in the membership list below with the relevant new bodies.

It is also recognised that the Police and Crime Commissioner has a vital role to play in the Domestic Homicide Review process and as such, a member of the Office for the Police and Crime Commissioner will be invited to sit on the group.

Member Responsibilities

The representative from the organisation should be able to:

- Effect policy and resourcing decisions on behalf of their organisation.
- Effect organisational change to address blockages, problems and barriers to ensure compliance with statutory requirements.
- Take responsibility in cascading information across their organisations/partnerships.
- Provide updates on Domestic Homicide Review recommendations.
- Nominate substitutes to attend meetings and provide Action Plan updates.

MEETINGS

Frequency

- The Kent & Medway Domestic Homicide Review Steering Group will meet at quarterly intervals during the year as a minimum to be able to provide appropriate feedback and adequate reassurance to the KCSP at their meetings.

Appendix 3

- Members will undertake to attend meetings of the Kent & Medway Domestic Homicide Review Steering Group on a regular basis. Members should nominate an appropriate substitute to attend in their absence.

Quorum

- A meeting will be regarded as quorate if 4 or more or members of the group (representing different organisations) are present.

Chair

- The Kent Community Safety Partnership (who have accepted lead responsibility for implementing Domestic Homicide Reviews across Kent and Medway) have nominated the Head of Community Safety for Kent County Council alongside the Head of Public Protection for Kent Police to Co-Chair the Steering Group. The chair(s) will be reviewed every two years.

Decision-making

- The aim is to make recommendations and decisions by consensus to ensure that all legislative requirements are met.

June 2018 – Membership List

Organisation	Representative(s)	Alternate (if applicable)
NHS England	Domenica Basini	
Kent Community Safety	Shafick Peerbux (Co-Chair)	
Clinical Commissioning Groups	Claire Axon-Peters / Kate Bushell / Sallyann Baxter / Jen Sarsby	
Medway Council	James Brown / Neil Howlett / Anthony Sands	
PCC Office	Laura Steward	
National Probation Service	Tina Hughes	
Kent Police	Susie Harper (Co-Chair)	
Kent Adult Social Care and Health	Annie Ho	Catherine Collins
Kent, Surrey and Sussex Community Rehabilitation Company	Paul Jones	Jessica Willans
Kent and Medway Partnership Trust	Mary Mumvuri	Cecelia Wigley
Kent Fire and Rescue Service	Charlie Smith	Colin King
Kent Specialist Children's Services	Paul Startup	Becky Cooper
Local Borough/District Councils –representation from East and West Kent	Jade Ransley	
Kent Safeguarding Childrens Board	Mark Janaway	Sarah Nichols

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By: Ian Thomson – Assistant Director for Community Safety
Kent Fire and Rescue Service

To: Kent Community Safety Partnership (KCSP) – 18 July 2018

Classification: For Information

Subject: Kent Fire & Rescue Service (KFRS) Update on Community Safety

Summary This report provides an update on the key services provided by KFRS Community Safety teams.

1.0 Introduction

- 1.1 KFRS is committed to working in partnership in order to save lives and reduce harm. The Authority's vision is helping everyone to be safer by working towards a future where no one is killed or seriously injured by a fire or other emergency. The Service has recently published a new Customer and Corporate plan, which focusses on five customer focussed objectives:



- 1.2 KFRS deliver a variety of community safety engagement activities, these include Safe and Well visits, Firesetter scheme, youth engagement, schools education, Road and Water Safety as well as advice and regulation in relation to business safety.

2.0 Safe and Well

- 2.1 The main preventative service is delivering advice and home visits to help people to live [safe and well](#)¹. These free visits are targeted at those most at risk of being injured in a fire including homes where people are aged over 70 or under 5 years, have health concerns such as dementia, are smokers or have a reason to feel unsafe at home.
- 2.2 In addition to the tailored advice, staff can provide a range of free fire safety products, such as smoke or carbon monoxide alarms and specialist alarms for the hearing impaired. People who smoke can be offered fire resistant bedding packs, fire retardant sprays for carpets or soft furnishings, metal bins and special ashtrays for people with mobility issues. Specialist equipment can also be provided for those living with memory issues such dementia or Alzheimers as well as other support, such as winter warmth packs.
- 2.3 KFRS support NHS making every contact count, so staff can conduct simple falls assessments and look to reduce the risk of falling as well as helping to identify social issues such as isolation through the [Show You Care](#)² campaign. Hoarding can also be a significant fire risk, so staff can undertake a clutter assessment and provide relevant support to the occupant.
- 2.4 KFRS have a team of 20 dedicated specialist staff to deliver safe and well visits in addition to the operational fire crews, so can be flexible to meet the needs of partners and the customer across Kent and Medway. There is also an evaluation programme underway with the Kent Public Health Observatory using an integrated data set to measure the effectiveness of this intervention, including any impact on hospital admissions.
- 2.5 KFRS are proactively targeting individuals who could benefit from a safe and well visit, including using NHS Exeter data and a pilot partnership with Maidstone Hospital to promote awareness with certain patient groups. However, we strongly encourage partners to make referrals for these visits via vulnerable.people@kent.fire-uk.org.



3.0 Firesetters

- 3.1 The [Fire-setter](#)³ Advisory Scheme aims to influence the behaviour, actions and attitudes of children and adolescents by providing early intervention to those who have set fires or display a fascination with fire.
- 3.2 With the consent of the individuals' parent/guardian, a number of advisors are available to respond to referrals which may be received from Social Services, Kent Police, schools, fire stations, youth groups and parents themselves. Assisted by fire prevention workbooks, case studies and visual presentations, advisors engage with the individual and encourage them to fully understand the consequences of their actions. A Safe and Well visit will also be undertaken as part of all firesetter cases.

4.0 Youth Engagement

¹ <http://www.kent.fire-uk.org/your-safety/home-safety/>

² <http://www.kent.fire-uk.org/news/campaigns/show-you-care/>

³ <http://www.kent.fire-uk.org/your-safety/home-safety/children-and-young-people/>

- 4.1 KFRS provide a variety of activities for disengaged young people working in partnership with organisations such as Princes Trust. These are normally two day sessions designed to boost confidence and self-esteem through team building, communications skills and problem solving activities. A range of safety input is also provided at the road safety experience, which includes water and home safety.
- 4.2 FireFit is a physical training course that utilises the positive role models of KFRS staff to make exercising fun. Our specifically designed programme demonstrates functional fitness. Each exercise carries with it a practical application and each session carries a valuable message that relates to the fire service. We apply our knowledge, experience and expertise of physical culture, to inspire young people.
- 4.3 KFRS have created [The Byrnes Family](https://www.thebyrnes.co.uk/)⁴ to help communicate key safety messages. They represent an average family living in the county going about their daily lives and they encounter some of the pitfalls of modern living to help people try to avoid making similar mistakes. This is a developing area for KFRS which was recently launched at the County Show.



5.0 Schools Education

- 5.1 KFRS has a team of 9 delivery officers which deliver an education programme to all primary and secondary key-stage groups. Messages include fire and road safety, consequences of arson and how to deal with burns and simple messages such as 'stop/drop/roll'. A review was completed in 2017 on the education programme and a project has been developed to deliver the recommendations from this review. KFRS are keen to expand the number of schools where this service is provided.

6.0 Road Safety

- 6.1 KFRS works with a range of partners, including Kent County Council, Kent Police, Medway and Highways England to reduce death and injury on the roads in Kent and Medway, to deliver variety of [Road safety](http://www.kent.fire-uk.org/your-safety/road-safety/)⁵ interventions and raise awareness.
- 6.2 The Road Safety Experience opened in April 2016 and is the UK's only Road Safety Centre dedicated to delivering education for young people on the subject of passenger and driver safety. The delivery of the information is aimed at groups of students/young people with an age range of 17-24. The Centre provides a number of different learning experiences which cannot be provided through standard classroom based learning. The learning ethos is based on choices and consequences, aimed at making people think about their responsibilities on the road both as a driver and a passenger.
- 6.3 KFRS has two Fire Bikes which are used to engage motorbike riders, delivering a [Ride Skills](http://www.kent.fire-uk.org/your-safety/road-safety/road-safety-for-bikers/ride-skills/)⁶ package in partnership with the Institute of Advanced Motorists aimed at beginners and based at Brands Hatch. [Biker Down](http://www.kent.fire-uk.org/your-safety/road-safety/road-safety-for-bikers/)⁷ is a KFRS initiative which has been adopted by 30 Fire and Rescue Services nationally and covers incident scene management and casualty care for motorcyclists.

⁴ <https://www.thebyrnes.co.uk/>

⁵ <http://www.kent.fire-uk.org/your-safety/road-safety/>

⁶ <http://www.kent.fire-uk.org/your-safety/road-safety/road-safety-for-bikers/ride-skills/>

⁷ <http://www.kent.fire-uk.org/your-safety/road-safety/road-safety-for-bikers/>

7.0 Water Safety

- 7.1 Around 400 people drown every year because of accidents in and around water in the UK. Many of these deaths are as a result of simple everyday mistakes, such as trips or falls. People underestimate the effects of swimming in outdoor water and playing or walking on iced over water.
- 7.2 Community safety delivery officer's deliver summer and winter water safety presentations to local communities where water safety related incidents occur. In addition there is currently a pilot underway in partnership with the RNLI to train waterside businesses as part of the [Community Responder Programme](#)⁸.
- 7.4 A recent water safety event was conducted by KFRS Community Safety and Operational Crews at Bewl Water. This multi-agency event was delivered in partnership with the RNLI and East Sussex Fire & Rescue Service. This event provided water safety advice to over 1500 customers. Additional water safety messages are being promoted through social media campaigns, including the popular [#GotDuckedFellIn](#)⁹ which involves large rubber ducks being placed in areas where water rescues have been required.

8.0 Business safety

- 8.1 KFRS have recently launched an online [business safety portal](#)¹⁰ to assist with regulatory compliance. This is the first system of its kind among fire services in the UK and provides businesses with a self-service approach to safeguard against a multitude of hazards bespoke to the specific business needs.
- 8.2 Tailored advice is also available to the range of businesses that provide specialised housing or residential care services to people who may have additional vulnerabilities. The [Safer Living](#)¹¹ and [Safer Care](#)¹² campaigns designed to improve awareness of safety requirements within these properties for providers, as well as residents and their families.

9.0 Recommendations

- 9.1 The KCSP is asked to note the information provided by KFRS regarding the range of community safety services and activities provided. Further information is available at www.kent.fire-uk.org/your-safety/.
- 9.2 Colleagues raise awareness within their own organisations of the range of community safety services provided by KFRS and specifically encourage the referral those more vulnerable to fire risks for a free safe and well visit.

For Further Information:

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⁸ <http://www.kent.fire-uk.org/your-safety/water-safety/community-responder-programme/>

⁹ <http://www.kent.fire-uk.org/news/campaigns/got-ducked-fell-in/>

¹⁰ <http://www.kent.fire-uk.org/your-safety/business-safety/>

¹¹ <http://www.kent.fire-uk.org/your-safety/business-safety/safer-living/>

¹² <http://www.kent.fire-uk.org/your-safety/business-safety/safer-care/>